

Governance Policy 3: Conflicts of interest

Our college is the Catholic Church in action, an authentic expression of the Church's mission. Therefore, our role as a Catholic college, is, above all, to be a place where every member of this learning community can encounter the living God and our focus is on helping to form Christ in the lives of others. We do this through the Catholic and Mercy traditions.

All Trustees shall manage real, perceived and potential conflicts of interest.

A 'pecuniary interest' arises when a trustee may be financially advantaged or disadvantaged as a result of decisions made by the Board e.g. contracts, pay and conditions etc.

A 'conflict of interest' is when an individual trustee could have, or could be perceived to have, a personal stake in matters to be considered by the Board. Open and transparent declarations of interests protect the integrity of the school's decision-making process, and the reputations of all Board members.

- ✦ Trustees should be asked to declare known conflicts of interest to the Board on an annual basis.
- ✦ If a Trustee could have, or could be perceived to have, a conflict of interest in relation to an agenda item, they must declare such conflict or potential conflict no later than at the start of the meeting.
- ✦ The Board will minute each declaration and the Trustee shall not take part in any debate or decision making for that issue.
- ✦ The Chair can require the Trustee to leave the meeting during the discussion and decision process.

REVIEW:

This policy will be reviewed by the Board of Trustees triennially

REFERENCES:

1. NZSTA Policy Framework
2. Key legislation contained in 'Guidelines for Board Assurance Statement and Self Audit Checklists', ERO, 2014.

Approved by the Board of Trustees at the meeting held on 12 March 2018.

Chair: _____

Kathrine Hughes

NEXT REVIEW SCHEDULED: no later than March, 2021.