



# CARMEL COLLEGE

## MINUTES OF THE BOARD OF TRUSTEES MEETING HELD ON 22<sup>nd</sup> JUNE 2020

**PRESENT:** Chris Allen, Peter Beckett, Valerie Broomfield, Michael Chinnery, Kerry Jones, Catherine Mackisack, Laura McKenzie, Julie Scott (Chair) and Pravina Singh.

Meeting opened at 4.30pm

1. **Opening karakia – C. Allen**

2. **ADMINISTRATION**

2.1 **Apologies – Sr. Revell, S.D. Choudhury**

2.2 **Declarations of Interest – no change**

2.3 **Board Attendance**

**Resolved** that the Attendance List for 22<sup>nd</sup> June be received.

Scott/Singh

**Carried**

3. **BUSINESS**

3.1 **BOT/CCAL/HOD Informal Meeting**

**Noted** that once the proposed date of 31 July is confirmed by CCAL, C. Allen will invite all parties.

3.2 **Finance**

**Noted** that:

1 With the budgeted 2020 Sabbatical funds and the release allowance not being spent during the lockdown there is a surplus which is recommended to be re-allocated;

2 Professional Development fund is available;

3 Proposed good faith wellbeing day for teaching staff to be taken (on a pro-rata basis) at minimal impact to students; and

4 Proposed Arts Co-ordinator to be appointed part time with the purpose of increasing the Arts profile/network in the community until the end of 2020, with a view to reconsider for 2021 after a 6 month review.

**Resolved** that part of the unused Sabbatical funds (\$8,500.00) be re-allocated to employ a part time Arts Co-ordinator on a 6 month contract.

Chinnery/Broomfield

**Carried**

**Resolved** that the balance of the unused Sabbatical funds (\$11,500.00) be re-allocated to fund a one-off wellbeing day for the benefit of the teaching staff in recognition of their efforts during lockdown.

Chinnery/Jones

Carried

**4. IN COMMITTEE**

**Resolved** that the Board move into Publically Excluded Committee at 5pm to protect the personal privacy of natural persons.

Scott/Chinnery

Carried

**Resolved** that the Board move out of Publically Excluded Committee at 5.49pm.

Scott/Revell

Carried

**5. Closing karakia – C. Allen**

There being no further business, the meeting concluded at 5.50pm.

Signed



J Scott

Date

10/8/20

The next meeting will be on 10 August 2020

Opening prayer/karakia: P. Singh

Closing prayer/karakia: C. Allen

**ACTIONS ARISING FROM MEETING**

Task	Responsible	Due Date
CCAL/BOT/HOD informal drinks invite for proposed date 31 July (4.30-6pm)	Principal	ASAP